

# St Norbert's Catholic Primary Voluntary Academy

**Principal**

**Mrs P M A Tonge**

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DN17 4HL.**

Mission statement: To live, love and learn in the footprints of Jesus.

ST NORBERT'S IS A RIGHTS RESPECTING SCHOOL

29<sup>th</sup> January 2021

Dear Parents/Carers,

I hope that you are all well.

## Free School Meal Vouchers

Free School Meal Vouchers are ready for collection for the children who are not currently attending school. If you received a text message on Tuesday asking you to collect these, please call at school as soon as possible to collect your voucher, if you have not already done so. You will be asked to sign for these to acknowledge receipt.

The voucher covers the period from 25<sup>th</sup> January to 12<sup>th</sup> February. If your child returns to school during this period, either full or part time, you will be required to send them with a packed lunch each day they attend. Thank you.

## Breakfast and Out of School Club Bookings

Bookings for the Breakfast and Out of School Club should continue to be made through Parentpay. It is also helpful if, when booking your child by email into school over the next few weeks, that you also confirm which Clubs are required.

If you pay using Childcare Vouchers, would you please process your vouchers in good time as, if payment is not received, the system automatically cancels your child's booking and they will no longer show on the register. Thank you for your help with regard to this matter.

## Arrangements for February Half Term

School will be closed for half term for all children from Friday 12<sup>th</sup> February. Out of School Club will still operate on this evening for the children in school on that day. At the present time, school will re-open on Monday 22<sup>nd</sup> February only for the children of key workers etc. Please continue to book school places with me by emailing [ptonge@stnorbertscrowle.co.uk](mailto:ptonge@stnorbertscrowle.co.uk) by 3pm on the Wednesday of each week.



**Artsmark  
Gold Award**  
Awarded by Arts  
Council England



Contact tracing will continue over the February half term through school. If your child tests positive, having developed symptoms within 48 hours of being in school, please send me an email, as your child may have been infectious whilst in school.

If your child tests positive during the holidays after having developed symptoms more than 48 hours from being in school, please follow contact tracing instructions provided by NHS Test and Trace.

### **Remote Learning**

Remote learning appears to be going well, as far as teachers are concerned, but I am well aware of the strain it puts on some families. Thank you for ensuring that your child is completing the work set each day. If there is anything that I can do to help, please ask.

Teachers have been asked to check children's daily attendance, so the register is used at Class Morning Meetings every day, where teachers can see all of the children. Please inform your child's teacher if your child is unable to attend on a particular day. This supports our safeguarding policy. Thanks for your help in this matter.

If your child is feeling low or would like to speak to Mrs Mell (our named support for emotional well-being), please inform me and we will organise a 1-1 Microsoft Teams Meeting or a well-being session in school.

### **Special Educational Needs Policy and Report**

The draft Special Educational Needs Policy 2021 and SEND Report 2021 are attached. If you have any questions or comments, please contact me, as SENDCo, before it is reviewed by Governors.

### **Feedback on School Communication and Support during Lockdown**

Thanks to those who have sent feedback to either the Class Teachers or to me. We have had some very positive emails. However, if there is anything you would like to discuss, please don't hesitate to get in touch!

Your sincerely,



Mrs PMA Tonge