

# St Norbert's Catholic Voluntary Academy

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Mission statement: To live, love and learn in the footprints of Jesus.

ST NORBERT'S IS A RIGHTS RESPECTING SCHOOL

10<sup>th</sup> November 2022

Dear Parents/Carers,

## Christmas Performance – Classes 4 and 5 – Ebenezer

The Christmas Performances of "Ebenezer" for all children in classes 4 and 5 will take place on Tuesday 6<sup>th</sup> December at both 9.45am and 6.30pm, and again on Thursday 8<sup>th</sup> December at the same times. Tickets are now available to order. Tickets are free, but there will be an *optional* collection and raffle to pay for costumes etc at each performance.

Please complete the order form attached with your ticket requirements. Initially tickets will be limited to 5 tickets over the 4 performances i.e. 5 tickets in total not 5 each performance.

If you would like more than 5 tickets, please complete the reserve section of the order form. Once the first set of tickets have been allocated, we will then look at the reservation forms and try to accommodate requests for additional tickets.

Please use the form which has been sent home with your child tonight to order tickets. Please do not email your ticket requirements in as these will not be accepted.

The performances on the morning of 6<sup>th</sup> and 8<sup>th</sup> December will start at 9.45am with the doors opening at 9.15am. Children of Reception age and below are very welcome at the morning performances, but please do not bring them to the evening performances. Children from Class 3 who have an older sibling may attend, but they will see the performance on the Tuesday morning with children from the Nursery, Reception, the residents of Greenacres' Nursing Home and members of our community who have been invited. If you need your Class 3 child to attend to watch their sibling, please order a ticket for them. Children are not permitted to sit on parents' knees.

The residents from Greenacres arrive in wheelchairs, and if you are able to assist with wheelchair-pushing, this would be very much appreciated. Please let me know if you are available. You would need to arrive at school to go to Greenacres at 9.25am then return the residents after the performance. A ticket will be reserved for each wheelchair-pusher. Thank you.



Artsmark  
Gold Award  
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Council England



*Our Lady of Lourdes Catholic Multi Academy Trust. Registered address: 1st Floor, Loxley House, Riverside Business Park, Tottle Road, Nottingham NG2 1RT. A company limited by guarantee registered in England and Wales (company number: 07743523)*

Evening performances on Tuesday and Thursday begin at 6.30pm with the doors opening at 6pm. Would parents please drop off their children (at the KS2 school entrance door) at 6pm to change into their costumes. Refreshments for all performances will be served in the school hall before the performance begins. The PTA raffle will also be in the hall should you wish to purchase any tickets. Entrance to both performances will be through the doors at the side of the hall.

If your child is booked into the Out of School Club until 6pm, they will be taken to the classroom to change. Please do not enter the classrooms as staff will supervise changing. Children will leave after the performances by the Office Reception door, not via the usual side entrance. Please collect your child from the playground outside the Office Reception door.

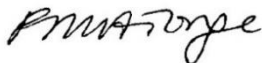
Once the performance begins, there will be no admittance, as late arrivals disrupt the hard work which has been put in by the children.

Please note that for health and safety reasons no standing is allowed at the back of the hall; cots and pushchairs will not be allowed in the hall and photographic equipment will not be allowed in the aisles. This is to allow the maximum number of chairs and to keep all fire exits clear.

Toilets will be available in the Activity Classroom behind the school hall.

If you have kindly offered to help the PTA with refreshments, you will need a ticket for these performances too. In view of the number of ticket requests, it would be appreciated if you could arrange to help out at the performance you intend on seeing, please. Please mark this on your ticket order form. Thank you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'P M A Tonge', written in a cursive style.

P M A Tonge