



SAINT NORBERT'S CATHOLIC VOLUNTARY ACADEMY

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Mission Statement: To live, love and learn in the footprints of Jesus.

1st March 2024

Dear Families,

OFSTED Inspection

Thank you so much for your support with our OFSTED inspection, both in the lead up to and during this week. Although I am unable to share any further details with you until the report is published, I can tell you that I was exceptionally proud of every child in our school throughout the process.

As OFSTED quality-assure the impact of work carried out in schools over time, and not just on the day of the inspection, I would also like to thank every staff member, governor, volunteer and external agency – whether in school on the day of the inspection or not – for their hard work, support, care and challenge. I very much look forward to sharing further details with you just as soon as I am able.

Reminders – Breakfast Club

If you wish to make use of the Breakfast Club each morning, please note that breakfast is no longer served after 8:05am; this is to ensure that staff have time to clear the kitchen before starting their work in classes from 8:20am. Children also need time to eat their breakfast too, of course! However, children who do not require breakfast are still welcome to arrive after 8:05am to enjoy and make use of the activities available.

Please do not send text messages to the Breakfast Club or Out of School Club mobile; we are unable to accept text or email messages to confirm a child's absence for safeguarding reasons.

If your child is currently taking part in the Year 6 Breakfast Booster Club, please telephone the Breakfast Club mobile each morning if they are unable to attend. As a reminder the telephone number is 07754 107294.

If your child requires medicine during the day, which has been prescribed by a doctor, please let Breakfast Club staff know that you need to speak with them when you ring to confirm your child has arrived. The member of staff meeting the children will then collect the medicine directly from you. Please bring written instructions with you, explaining clearly when and how much medicine is required; these instructions should be handed to the Breakfast Club staff.



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Council England



Please note that only medicine prescribed by a doctor - which includes the doctor's label - can be administered by school staff. Wherever possible, please arrange for the medicine to be taken outside of school hours to lessen the possibility of disruption to the school day.

Reminders Out of School Club

Please telephone the Out of School Club to collect your child once you have arrived at the school gate. Please do not ring before you arrive to minimise the amount of time staff need to escort your child to the gate.

If you are unavoidably delayed and are going to collect later than 6pm, please telephone and let the school staff know. A late charge of £10 for late collections will be levied, where appropriate. Please view our 'Uncollected Children' policy – available on our website – for further details, if required.

School Office

Our normal school office opening hours are 8am to 3.30pm and we do our best to ensure that there are staff available during this time. The school telephone has an answerphone for messages to be left outside of these times. Emails and messages will be dealt with once the office re-opens. Thank you for your co-operation and understanding.

Yours sincerely,

A handwritten signature in cursive script that reads "A Dawson".

A Dawson