



SAINT NORBERT'S CATHOLIC VOLUNTARY ACADEMY

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Mission Statement: To live, love and learn in the footprints of Jesus.

14th November 2024

Dear Families,

Christmas Performances

Thank you to everyone who has already ordered their Christmas Performance tickets. If you have not already done so, could you please use the link sent out with my emails last week to place your order. Please order by Wednesday 20th November so that we can start to allocate tickets before distributing any reserve tickets which may be available.

Once tickets are allocated and sent out, please do not give these to other parents if you do not need them. Please return unwanted tickets to the school office so that these can be fairly allocated to parents who may not have received any. Thank you for your understanding.

Pantomime

Thank you again to everyone for giving their permission and making their ice-cream or iced lolly choices for the Pantomime visit. If you have not already done so, could you please make the payment for your child's visit through Parentpay. Of course, please do see me in confidence if you have any difficulties in making this payment.

Parents' Appointments

Appointment times have now been sent out with your child and appointments have been allocated to all parents. It is important that you have an opportunity to discuss your child's progress so please do try to attend to see your child's teacher. We look forward to seeing you and thank you in advance.

Absences - Reminders

If your child is unwell and is unable to attend school, please contact the school office before 9am on the first day of the absence to confirm that they will not be in school and to share the reason for the absence. An answerphone is available for you to leave a message before the office opens at 8am if required.

Please keep in touch with the office throughout your child's illness and after any medical appointments. From a Public Health perspective, we have a responsibility to monitor sickness absence so that we can communicate any significant information to our community (i.e. in the case of recent instances of 'slapped cheek syndrome'). However, our primary concern and duty is to safeguarding children.

If office staff are unable to contact you on either the first day of absence, or at other times where you have confirmed that you will contact us, we must follow our absence procedures and it may be necessary to visit your home address to ensure that your child is safe. All of this is necessary so that we fulfil our statutory duty; I must thank you for your cooperation and, again, your understanding.

Lost Property

Could I please ask you to check your child's belongings to see if they have accidentally taken home a PE kit belonging to Freya Camm. The bag contains jogging bottoms, shorts, t-shirt and plimsolls. All items are named. Thank you for your support.

Yours sincerely,

A handwritten signature in cursive script that reads "A Dawson".

A Dawson