



# SAINT NORBERT'S CATHOLIC VOLUNTARY ACADEMY

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Mission Statement: To live, love and learn in the footprints of Jesus.

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## PRAYER AND LITURGY POLICY

### UN Convention on the Rights of the Child

As a Rights Respecting School, we acknowledge our role as 'duty bearers' in promoting and protecting children's rights.



We respect the dignity and worth of every child. We believe that children have the right to choose their own religion and beliefs and that they should be helped to decide what is right and wrong and what is best for them.

### 1. The Context of this Prayer and Liturgy Policy

"The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life." (Marcus Stock (2012), *Christ at the Centre*, Catholic Truth Society, 23.)

### 2. Statement of Requirement

- The law requires all maintained Catholic schools to provide an act of daily collective worship (prayer and liturgy) for all pupils, including those in the sixth form (Section 70, 1988 Education Act) that is in accordance with the rites, practices, disciplines, and liturgical norms of the Catholic Church (School Standards and Framework Act 1998, schedule 20; Instrument of Government, clause 2). Academies in England are required by their funding agreement and Articles of Association to comply with similar requirements (The Mainstream Academy and Free School: Supplemental Funding Agreement, December 2020; Model Articles for Catholic Academies, February 2019).
- The law requires all maintained schools to recognize and respect that parents have the legal right to withdraw their children up to the age of 16 from prayer and liturgy (School Standards and Framework Act 1998, s.71(1A)). Sixth-form pupils can choose to withdraw themselves from prayer and liturgy (School Standards and Framework Act 1998, s.71(1B)).
- The school's provision for prayer and liturgy will fulfill pupils' entitlement to experience the range of liturgical treasures of the Church, including a shared repertoire of prayers and liturgical music with which pupils in the school will be familiar.

- Prayer and liturgy are not designated curriculum time. In the context of the Catholic school, this means that times of prayer and liturgy are not considered to be part of the allocation of curriculum time for Religious Education.

### 3. Responsibility

#### a. Governance

The governors, as guardians of the Catholic school's life and mission, have a responsibility to ensure that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the *Prayer and Liturgy Directory* and the document *Planning and Celebrating Prayer & Liturgy with Young People*
- there is a named person(s) who is responsible for prayer and liturgy in the school (the Prayer and Liturgy Coordinator);
- the prayer and liturgy policy is updated regularly and shared with all stakeholders.

#### b. Prayer and Liturgy Coordinator

Those responsible for prayer and liturgy ensure that:

- prayer and liturgy are central to the Catholic life of the school and therefore are in line with the guidance set out by the *Prayer and Liturgy Directory* and the document *Planning and Celebrating Prayer & Liturgy with Young People*
- there is an Annual Plan of Provision (Appendix 1) for prayer and liturgy across the school year which identifies liturgical seasons and key celebrations, as well as opportunities for the celebration of the Sacraments;
- there is a typical Weekly Plan of Provision (Appendix 2) which shows the distribution of whole-school, class, teacher-led and child-led acts of worship;
- there is daily planned prayer for all pupils, appropriate to age and ability.
- pupils are supported in their liturgical formation to take an active role in the planning, preparation, and delivery of prayer and liturgy according to their age and capacity, and in a manner which facilitates their progressive participation;
- resources to support the planning of prayer and liturgy are appropriate and readily available to staff and pupils;
- induction on prayer and liturgy takes place for new members of staff as required;
- staff have access to effective training and formation opportunities
- monitoring and evaluation of prayer and liturgy take place regularly and feed back into planning for future liturgies;
- monitoring of prayer and liturgy is reported to the headteacher and governing body to support whole-school development and the Catholic life of the school;
- there is collaboration with local clergy and parishes;
- liaison with the Diocesan Education Service, Our Lady of Lourdes CMAT and others is maintained to ensure they keep updated with best practice.

### 4. Overview of Prayer and Liturgy Provision

- Prayer and liturgy creates profound moments of **encounter** for our young people. This helps us grow as **disciples**, a sign lifted up, who can accompany, guide and form those young people with whom we work. This in turn creates **Missionary Disciples**, faithfully exercising the ministries of the liturgy and helping to build the Kingdom of God here in our lives.

- Worship forms an important part of every day at St. Norbert's. Our Collective Worship is concerned with the revelation of God's presence so that praise, honour, and thanksgiving may be given to Him. Collective worship should strengthen this Eucharistic community, which is called together to give witness to Jesus Christ. Collective worship is this community's response to God, which invites us to enter into a loving relationship with Him, made possible by the life, death, and resurrection of Jesus Christ. Collective worship takes place on a daily basis, with all the children and staff involved (whenever possible).
- The whole school celebrates at least once at the beginning and end of each term in the Church of St. Norbert, with Mass led by the Parish Priest. Special celebrations held throughout the year include Harvest, First Holy Communion, Lent, Pentecost, Retreat Days, Ascension Day, Saints Days, Our Lady of the Rosary, May Procession, Advent and the Leavers' Mass. The children take an active part in liturgical preparation and presentation. Children are guided by the Liturgy Group, 'The Leading Lights,' led by pupils in Class 5 but with members from each of the classes.
- A whole-school Celebration of the Word is held at the beginning and end of each week in the school hall. Children and staff reaffirm their unity and purpose in fulfilling our school's Mission Statement. The Headteacher (RE Subject Leader) plans and leads Monday and Friday collective worship. Planning and evaluation is kept for Celebrations of the Word. Class-led worship for the whole school takes place in turn by each class at least twice each year. Parents are always invited to these very popular occasions, although owing to their popularity, numbers per family sometimes have to be limited. Completed evaluation sheets are stored in the school office.
- On Tuesday, Wednesday, and Thursday each week, worship takes place within the class setting (once a week with the whole of each Key Stage). This allows an opportunity to provide age-appropriate liturgies and to worship together, to celebrate aspects of 'Come and See' or the 'Statements to Live By' through the children's personal experiences, responses, and reflections. The RE Subject Leader shares and monitors class collective worship and supports staff planning for individual classes as required.
- During the course of the day, children pause for prayer and reflection, including a whole-school Morning Prayer, the Angelus often at 12 o'clock, and Grace before meals. They also pray to mark the end of the school day. Our RE curriculum also provides additional time for prayer and meditation at the beginning or end of RE lessons as required.

#### **Our Collective Worship takes many forms using:**

- hymns, songs, musical presentation and recorded music
- poems, psalms and choral speaking
- dance, drama and mime
- class composed and individually composed prayers
- art and craft
- biblical stories from both Old and New Testaments
- stories from other faiths and cultures
- liturgical ritual and responses
- traditional Catholic Prayer
- quiet reflection
- spontaneous prayer
- celebration of RE theme

## **5. Resourcing**

Prayer and liturgy are central to the school's understanding of itself as a Catholic school, and this is reflected in:

- the annual budget allocation and available resources, including staff time, chaplaincy provision, and dedicated spaces for prayer and liturgy.
- the Catholic character of the school reflected in religious artefacts and images on display throughout the building
- dedicated spaces for prayer and liturgy furnished and maintained as such, and updated to reflect the Church's liturgical season.

Staff training and formation costs will be funded separately to ensure that all staff are able to fulfil their responsibility to contribute to the prayer and liturgical life of the school.

## **6. Training and Formation**

All new staff will be supported during induction and beyond so that they fully understand the responsibility they carry within their individual role for leading prayer and liturgy in the school. Any individual training needs will be identified and addressed through training and formation. There will also be the opportunity for whole-staff professional development at least once a year so that all staff understand the importance of prayer and liturgy and relevant staff are well supported to lead as required.

We use a graduated approach in our skills strategy to support children in child-led worship. (Appendix 3) This ensures progression and enables staff to build skill and confidence in the young people and their own practice.

## **7. Monitoring and Evaluation**

Monitoring and evaluation of the quality and impact of prayer and liturgy will take place regularly, and at least annually, and involve all key stakeholders: pupils, parents, staff, clergy, and governors. Areas for development will be identified, and issues raised will be actioned and evidenced as appropriate.

Monitoring and evaluation takes place in accordance with the school's Annual Assessment and Monitoring Timetable.

## **8. Review**

Policy updated: October 2025

This policy will be reviewed annually as part of the regular cycle of policy review conducted by the governors.

## Appendix 1

# Annual Plan of Provision

## 2025 - 2026

|  <h1>Annual Plan of Provision</h1> <h2>2025 - 2026</h2> |                             |                          |                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                       |
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| Gregorian / school calendar                                                                                                             | Church season               | Key liturgical colour(s) | Word of the Week sequence                                                                                                                                                                                                                                                                                                                                            | Statement to Live by                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Virtues to Live by                                                 | Key Celebrations / Feast Days / Holydays of Obligation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Sacraments            |
| Autumn term 2025<br><br>From September to the first Sunday of Advent                                                                    | Year C<br><br>Ordinary Time |                          | Yr C Wk 22 OT: welcome<br>Yr C Wk 23 OT: encounter<br>Yr C Wk 24 OT: identity<br>Yr C Wk 25 OT: understanding<br>Yr C Wk 26 OT: solidarity<br>Yr C Wk 27 OT: rosary<br>Yr C Wk 28 OT: poverty<br>Yr C Wk 29 OT: service<br>Yr C Wk 30 OT: compassion<br>Yr C Wk 31 OT: accompaniment<br>Yr C Wk 32 OT: remembrance<br>Yr C Wk 33 OT: youth<br>Yr C Wk 34 OT: kingdom | 1. We are all special.<br>2. I can say one good thing about myself.<br>3. I can say how I feel.<br>4. I can laugh and have fun.<br>5. I know what to do if I see anyone being hurt.<br>6. I understand that rights match responsibility.<br>7. I try to stand up for myself and others without hurting others.<br>8. I try to be just and fair.<br>9. I can tell you how I look after myself.<br>10. I think before I make choices that affect my health.<br>11. I can work, pray, rest and play.<br>12. Simple things can make us happy.<br>13. I notice that we are the same and that we are different.<br>14. I try to be accepting of others. | Respect / Courtesy<br><br>Thankfulness<br><br>Hope<br><br>Patience | 3.9.25 Head's whole-school CofW (Virtues)<br>8.9.25 Head's whole-school CofW<br>-----<br>9.9.25 Mass: new term<br>-----<br>12.9.25 Head's whole-school CofW<br>15.9.25 Head's whole-school CofW<br>19.9.25 Head's whole-school CofW<br>22.9.25 CAFOD whole-school CofW (Ann Neale)<br>26.9.25 Head's whole-school CofW<br>29.9.25 Head's whole-school CofW<br>-----<br>October: Month of the Holy Rosary<br>-----<br>1.10.25 Mass: in honour of Saint Thérèse<br>-----<br>3.10.25 Feast Day: Saint Thérèse of Lisieux<br>-----<br>6.10.25 Head's whole-school CofW<br>10.10.25 Head's whole-school CofW<br>13.10.25 Head's whole-school CofW<br>-----<br>12.10.25 Feast Day: Blessed Carlo Acutis<br>-----<br>17.10.25 Head's whole-school CofW<br>20.10.25 Head's whole-school CofW<br>24.10.25 Harvest celebration (CAFOD linked)<br>-----<br>1.11.25 All Saints Day<br>-----<br>3.11.25 Head's whole-school CofW<br>-----<br>5.11.25 Mass: for those who have died (All Saints/All Souls)<br>-----<br>7.11.25 Class 5 Remembrance CofW<br>-----<br>10.11.25 Head's whole-school CofW<br>14.11.25 Deputy Head's whole-school CofW<br>17.11.25 Head's whole-school CofW<br>21.11.25 Deputy Head's whole-school CofW<br>24.11.25 Head's whole-school CofW<br>28.11.25 CAFOD whole-school CofW (Ann Neale)<br>-----<br>1.12.25 Head's whole-school CofW |                       |
| From first Sunday of Advent to 24 <sup>th</sup> December                                                                                | Advent                      |                          | Wk 1 Advent: hope<br>Wk 2 Advent: peace<br>Wk 3 Advent: joy                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Advent Reconciliation |
| 25 <sup>th</sup> December                                                                                                               | Nativity                    |                          | Wk 4 Advent: <del>love</del>                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                       |

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| From fourth Sunday of Advent to the Epiphany of the Lord          | Christmastide                               |  | Wk 1 Christmastide: family<br>Wk 2 Christmastide: epiphany                                                                                                                                         | <ol style="list-style-type: none"> <li>1. I try to love others as I love myself.</li> <li>2. I try to follow our school and classroom rules.</li> <li>3. I know I belong in a community that includes my school.</li> <li>4. I know we are happiest when we are united.</li> <li>5. I listen to what you say. I show that I am listening to you.</li> <li>6. I cooperate with others in work and play.</li> <li>7. I try to use words that make the world a better place.</li> <li>8. I try to appreciate the beauty and the wonder in the world around me.</li> <li>9. I know that it is ok for me to make mistakes.</li> <li>10. I can learn from my mistakes and failures.</li> <li>11. I try to keep going when things are difficult and not give up hope.</li> <li>12. I know what humility means.</li> </ol> | <p>Faith</p> <p>Simplicity</p> <p>Love / Charity</p> <p>Forgiveness</p> | <p>5.1.26 Head's whole-school CofW (Virtues)</p> <p>9.1.26 Head's whole-school CofW</p> <p>12.1.26 Head's whole-school CofW</p> <p>-----</p> <p>14.1.26 Mass: new term</p> <p>-----</p> <p>16.1.26 Head's whole-school CofW</p> <p>19.1.26 Head's whole-school CofW</p> <p>23.1.26 Head's whole-school CofW</p> <p>26.1.26 Head's whole-school CofW</p> <p>27.1.26 Joint KS2 CofW – With Me in Mind</p> <p>30.1.26 Head's whole-school CofW</p> <p>2.2.26 Head's whole-school CofW</p> <p>3.2.26 Joint KS2 CofW – With Me in Mind</p> <p>-----</p> <p>6.2.26 Class 4 CofW</p> <p>-----</p> <p>9.2.26 Head's whole-school CofW</p> <p>12.2.26 Head's whole-school CofW</p> <p>23.2.26 Head's whole-school CofW</p> <p>27.2.26 Head's whole-school CofW</p> <p>2.3.26 Head's whole-school CofW</p> <p>-----</p> <p>18.2.26 Mass: Ash Wednesday</p> <p>-----</p> <p>6.3.26 Head's whole-school CofW</p> <p>9.3.26 Head's whole-school CofW</p> <p>13.3.26 Head's whole-school CofW</p> <p>16.3.26 CAFOD whole-school CofW (Ann Neale)</p> <p>-----</p> <p>20.3.26 Class 3 CofW</p> <p>-----</p> <p>23.3.26 Head's whole-school CofW</p> <p>-----</p> <p>27.3.26 Class 2 CofW</p> <p>-----</p> <p>30.3.26 Head's whole-school CofW</p> <p>-----</p> <p>1.4.26 Mass: end of term</p> <p>-----</p> |                           |
| Spring term 2026<br>From the Baptism of the Lord to Ash Wednesday | Year A<br><br>Ordinary Time                 |  | Yr A Wk 1 OT: baptism (tbc)<br>Yr A Wk 2 OT: discipleship (tbc)<br>Yr A Wk 3 OT: scripture (tbc)<br>Yr A Wk 4 OT: leadership (tbc)<br>Yr A Wk 5 OT: diversity (tbc)<br>Yr A Wk 6 OT: healing (tbc) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Preparation:<br>Eucharist |
| From Ash Wednesday to Palm Sunday                                 | Lent                                        |  | Wk 1 Lent: prayer<br>Wk 2 Lent: fasting<br>Wk 3 Lent: almsgiving<br>Wk 4 Lent: sacrifice<br>Wk 5 Lent: journey                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Lenten<br>Reconciliation  |
|                                                                   | Palm Sunday<br>Holy Week<br>Paschal Triduum |  | Wk 6 Lent: passion                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                           |

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| From Easter Sunday                | Eastertide (seven weeks) |  | Wk 1 Eastertide: alleluia<br>Wk 2 Eastertide: mercy<br>Wk 3 Eastertide: faith<br>Wk 4 Eastertide: vocation<br>Wk 5 Eastertide: witness<br>Wk 6 Eastertide: example<br>Wk 7 Eastertide: communication                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 1. I know when and who to ask for help.<br>2. I can recognise comfortable and uncomfortable feelings.<br>3. I know how to help others when they are in trouble.<br>4. I understand what trust means.<br>5. I try to forgive people when they hurt me.<br>6. I try to accept forgiveness from others.<br>7. I know how to show I am sorry.<br>8. I understand the importance of peace.<br>9. I understand what human dignity means and I show that I respect others.<br>10. I stand up for people who are being treated unfairly. | Resilience / Perseverance | 21.4.26 Head's whole-school CofW (Virtues)<br>24.4.26 Head's whole-school CofW<br>27.4.26 Head's whole-school CofW<br>28.4.26 Joint KS2 CofW – With Me in Mind                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | June - Eucharist |
| Summer term 2026                  |                          |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Kindness                  | 29.4.26 Mass: new term                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |
| From Pentecost to the end of term | Pentecost                |  | Wk 1: Pentecost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Honesty                   | May: Month of Mary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |
|                                   | Year A                   |  | Yr A Wk 1 after Pentecost: trinity (tbc)<br>Yr A Wk 2 after Pentecost: eucharist (tbc)<br>Yr A Wk 3 after Pentecost: missionary discipleship (tbc)<br>Yr A Wk 11 OT: evangelise (tbc)<br>Yr A Wk 12 OT: awe and wonder (tbc)<br>Yr A Wk 13 OT: fortitude (tbc)<br>Yr A Wk 14 OT: teaching (tbc)<br>Yr A Wk 15 OT: gratitude (tbc)<br>Yr A Wk 16 OT: celebration (tbc)<br>Yr A Wk 17 OT: thanksgiving (tbc)<br>Yr A Wk 18 OT: generosity (tbc)<br>Yr A Wk 19 OT: positivity (tbc)<br>Yr A Wk 20 OT: heaven (tbc)<br>Yr A Wk 21 OT: beginnings (tbc)<br>Yr A Wk 22 OT: welcome (tbc)<br>Yr A Wk 23 OT: encounter (tbc)<br>Yr A Wk 24 OT: identity (tbc)<br>Yr A Wk 25 OT: understanding (tbc)<br>Yr A Wk 26 OT: solidarity (tbc)<br>Yr A Wk 27 OT: rosary (tbc)<br>Yr A Wk 28 OT: poverty (tbc)<br>Yr A Wk 29 OT: service (tbc)<br>Yr A Wk 30 OT: compassion (tbc)<br>Yr A Wk 21 OT: accompaniment (tbc) |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Service                   | 1.5.26 Head's whole-school CofW<br>2.5.26 Melwood Pilgrimage<br>4.5.26 Head's whole-school CofW<br>6.5.26 May Procession<br>8.5.26 Head's whole-school CofW<br>11.5.26 Head's whole-school CofW<br>14.5.26 Mass: Ascension Day<br>15.5.26 Head's whole-school CofW<br>18.5.26 Head's whole-school CofW<br>22.5.26 Deputy Head's whole-school CofW<br>1.6.26 Head's whole-school CofW<br>2.6.26 Joint KS2 CofW – With Me in Mind<br>6.6.26: Feast Day: Saint Norbert<br>8.6.26 Head's whole-school CofW<br>10.6.26 Mass: in honour of Saint Norbert<br>12.6.26 Head's whole-school CofW<br>15.6.26 Head's whole-school CofW<br>19.6.26 Class 4 CofW<br>22.6.26 Head's whole-school CofW<br>26.6.26 Class 3 CofW<br>29.6.26 Feast of Saints Peter and Paul<br>29.6.26 Head's whole-school CofW<br>3.7.26 Class 5 CofW<br>6.7.26 Head's whole-school CofW<br>8.7.26 Mass: Leavers / end of term<br>10.7.26 Class 2 CofW<br>13.7.26 Head's whole-school CofW |                  |
|                                   | Ordinary Time            |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |

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|  |  |  |  |  |  | 14.6.26 Joint KS2 CofW – With Me in Mind<br>17.7.26 Head’s whole-school CofW |  |
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## Appendix 2



# Weekly Plan of Provision - Typical 2025 - 2026

| Class         | Monday                                                       | Tuesday                                     | Wednesday                                         | Thursday                                  | Friday                                                       |
|---------------|--------------------------------------------------------------|---------------------------------------------|---------------------------------------------------|-------------------------------------------|--------------------------------------------------------------|
| Early Years   | Headteacher-led:<br><br>Whole-School Celebration of the Word | Teacher-led:<br><br>Celebration of the Word | Teacher/Child-led:<br><br>Celebration of the Word | Joint Class Worship                       | Headteacher-led:<br><br>Whole-School Celebration of the Word |
| Class 3: Y1/2 |                                                              | Teacher-led:<br><br>Celebration of the Word | Child-led:<br><br>Celebration of the Word         |                                           |                                                              |
| Class 4: Y3/4 |                                                              | Teacher-led:<br><br>Celebration of the Word | Joint Class Worship                               | Child-led:<br><br>Celebration of the Word |                                                              |
| Class 5: Y5/6 |                                                              | Teacher-led:<br><br>Celebration of the Word |                                                   | Child-led:<br><br>Celebration of the Word |                                                              |

| <div>  <h2>Skill Strategy</h2> <h3>Prayer and Liturgy Progression at St Norbert's</h3> </div> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                           |                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| Year group                                                                                                                                                                     | Outcomes for young people                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Resources                                                                                                 | Other forms of prayer                                                                                   | Evaluation                                                                                                                                                                                                                                                                                                                                                                                                                | Key Vocabulary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Foundation stage</b>                                                                                                                                                        | <ul style="list-style-type: none"> <li>Children use Let Us Pray proforma and resources to plan and lead liturgies, facilitated and supported by an adult. All children have an opportunity to plan and lead a liturgy by the summer term.</li> <li>Whole class to evaluate liturgy, recorded on proforma.</li> <li>Teacher to explicitly model liturgy to children a least once a term.</li> <li>Advent/Lent Term – whole class planning</li> <li>Pentecost Term – group planning</li> </ul> | <p>Let us Pray cards and liturgy box</p> <p>Classroom resources</p> <p>Every child has a Lion's Bible</p> | <p>One-minute meditation facilitated by adult</p> <p>Encourage opportunities for spontaneous prayer</p> | <p><b>EYFS (Early Years Foundation Stage)</b></p> <ul style="list-style-type: none"> <li><b>Drawing and Sharing:</b> After a prayer session, provide children with paper and crayons and ask them to draw something they remember from the prayer time. Encourage them to share their drawings and explain what they drew. This allows them to express their experience and understanding in a non-verbal way.</li> </ul> | <p><b>EYFS (Early Years Foundation Stage)</b></p> <ol style="list-style-type: none"> <li><b>Pray:</b> To talk to God</li> <li><b>Amen:</b> So be it / I believe</li> <li><b>Thank you:</b> Expressing gratitude to God</li> <li><b>Love:</b> God's love for us and our love for God and others</li> <li><b>Listen:</b> Paying attention to God's word</li> <li><b>Sing:</b> Praising God with music</li> <li><b>Friends:</b> We are all friends in God's family</li> <li><b>Kindness:</b> Showing God's love through our actions</li> <li><b>Peace:</b> The calmness we feel when we are with God</li> </ol> | <p>When planning and delivering collective worship, staff should foster an environment of <b>affirmation</b> where children feel valued and encouraged. Staff should <b>model</b> and <b>set the tone</b> for respectful behaviour and engagement during worship, creating a positive <b>culture</b> where everyone feels welcome to participate. As <b>role models</b>, staff should lead by example, demonstrating reverence and enthusiasm for the worship experience. Providing children with <b>discreet areas of choice</b> empowers them to take ownership of their worship experience, encouraging deeper engagement. Staff should take the <b>lead on scripture</b>, providing clear explanations and context to help children understand its relevance. Using <b>open-ended questioning</b> techniques stimulates thoughtful reflection and discussion,</p> |

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| <b>Early Phase (KS1)</b> | <ul style="list-style-type: none"> <li>Children to use Let Us Pray proforma and resources to plan and lead liturgies, facilitated by adult.</li> <li>Children to plan and prepare focal point for worship according to liturgical season/Come and See topic.</li> <li>Beginning of Yr1 onwards, all children to plan liturgies in groups, facilitated by an adult.</li> <li>Yr2 to generate their own way of gathering to begin the liturgy.</li> <li>Whole class to evaluate liturgy, recorded on proforma.</li> </ul> | <p>Let us Pray cards and liturgy box</p> <p>Classroom resources</p> <p>Every child has a KS1 Bible</p> <p>Blank cards</p> <p>Access to music</p> | <p>2 minutes meditation facilitated by adult</p> <p>Lectio Divina introduced from Year 2</p> <p>Scripture sourced by adult, linked to liturgical year or RE topic, facilitated by adult</p> <p>Encourage opportunities for spontaneous prayer</p> | <p><b>Year 1</b></p> <ul style="list-style-type: none"> <li><b>Simple Question and Answer:</b> Engage children in a brief conversation about the prayer time. Ask simple questions like, "What did you like about our prayer today?" or "What did you learn about God?" This helps them reflect on their experience and articulate their thoughts in a basic way.</li> </ul> <p><b>Year 2</b></p> <ul style="list-style-type: none"> <li><b>The 'Thumbometer':</b> After a time of prayer, Using any simple scale or indicator (such as thumbs up thumbs down) to target specific sections of the Celebration, such as the things you included to see, hear, think and Do, or the Gathering, Word, Response, Mission sections. Then, invite a few children to explain why they gave a thumbs up or</li> </ul> | <p><b>Year 1</b></p> <ol style="list-style-type: none"> <li><b>Worship:</b> Showing our love for God</li> <li><b>Hallelujah:</b> Praise the Lord</li> <li><b>Gospel:</b> The Good News about Jesus</li> <li><b>Holy:</b> Special and set apart for God</li> <li><b>Cross:</b> A symbol of Jesus' love</li> <li><b>Candle:</b> Represents Jesus, the light of the world</li> <li><b>Forgive:</b> Asking God to pardon our mistakes</li> <li><b>Sorry:</b> Saying we are sorry for our wrongdoings</li> <li><b>Share:</b> Caring for others as Jesus taught us</li> <li><b>Community:</b> We belong to God's family</li> </ol> <p><b>Year 2</b></p> <ol style="list-style-type: none"> <li><b>Liturgy:</b> The way we worship God together</li> </ol> | <p>Staff should create a positive and supportive environment for their classes when planning and delivering collective worship. They should use <b>affirmation</b> to build children's confidence and encourage participation. <b>Scaffolding</b> should be used to provide support and guidance, allowing children to focus on their growth and development. <b>Pre-planning</b> is crucial, and staff should offer <b>suggestions and options</b> to empower children to take ownership of the planning process and develop their leadership skills. Staff should also <b>lead on scripture choices</b>, providing expertise and guidance to ensure that the chosen texts are appropriate and meaningful for the children.</p> |

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|                                |                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                   |                                                                                                                                                                                                                                                                     | <p>thumbs down for that particular element. This provides a quick and easy way to gauge their overall impression and encourages young people to target and evaluate more specific elements linked to skill development.</p>                                                                                  | <ol style="list-style-type: none"> <li>2. <b>Altar:</b> A special table for worship</li> <li>3. <b>Bible:</b> God's holy book</li> <li>4. <b>Sacrament:</b> A special way God shows his love</li> <li>5. <b>Baptism:</b> Welcoming us into God's family</li> <li>6. <b>Eucharist:</b> The bread and wine that become Jesus' body and blood</li> <li>7. <b>Peace:</b> The gift Jesus gives us</li> <li>8. <b>Reconciliation:</b> Saying sorry to God and being forgiven</li> <li>9. <b>Saint:</b> A holy person who followed Jesus</li> <li>10. <b>Angel:</b> God's messenger</li> </ol> |                                                                                                                                                                                                                                                                                                                                                              |
| <b>Middle Phase (Y3&amp;4)</b> | <ul style="list-style-type: none"> <li>• Yr3 to generate their own way of gathering to begin the liturgy, and plan their own mission for children to complete the liturgy.</li> <li>• Whole class to evaluate liturgy, recorded on proforma.</li> <li>• Yr4 – Children to generate their own way of gathering to</li> </ul> | <p>Let us Pray cards and liturgy box (move away from cards)</p> <p>Classroom resources</p> <p>Every child has a Good News KS2 Bible</p> <p>Blank cards</p> <p>Access to music</p> | <p>3 minutes meditation led by an adult</p> <p>Yr3 - Lectio Divina scripture sourced by adult, linked to liturgical year or RE topic, facilitated by adult</p> <p>Yr4 – pupils select scripture linked to liturgical year or RE topic for Lectio Divina, led by</p> | <p><b>Year 3</b></p> <ul style="list-style-type: none"> <li>• <b>Sentence Starters:</b> Provide children with sentence starters like, "I felt..." or "I learned..." to help them express their feelings and thoughts about the prayer time in writing. This encourages more structured reflection</li> </ul> | <p><b>Year 3</b></p> <ol style="list-style-type: none"> <li>1. <b>Celebration:</b> A special time to worship God</li> <li>2. <b>Scripture:</b> The Bible readings we hear at Mass</li> <li>3. <b>Symbol:</b> Something that represents something else</li> </ol>                                                                                                                                                                                                                                                                                                                        | <p>Staff should create a <b>positive and supportive environment</b> where children feel affirmed and encouraged to participate in collective worship. Staff will provide some scaffolding and guidance, offering suggestions and <b>helping the young people make more connections to scripture</b> to help children understand the themes and messages.</p> |

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|  | <p>begin the liturgy, a response to the word, and plan their own mission for children to complete the liturgy.</p> <ul style="list-style-type: none"> <li>Children to use Extra-Ordo-Nary Liturgical Calendar and Open Bible to support planning of class liturgies from Pentecost Term (if suitable). Whole class to evaluate liturgy, recorded on proforma.</li> </ul> | <p>Extra-Ordo-Nary Liturgical Calendar (yr4)</p> <p>Open Bible access (yr4)</p> | <p>children, supported by adult</p> <p>Encourage opportunities for spontaneous prayer</p> | <p>and helps them develop their writing skills.</p> <p><b>Year 4</b></p> <ul style="list-style-type: none"> <li><b>Group Sharing Circle:</b> Gather children in a circle and invite them to share one thing they appreciated or learned from the prayer time. This fosters a sense of community and allows children to hear different perspectives from their peers.</li> </ul> | <p>4. <b>Bread and Wine:</b> Become the body and blood of Christ</p> <p>5. <b>Holy Spirit:</b> God's power that helps us</p> <p>6. <b>Trinity:</b> Father, Son, and Holy Spirit - one God</p> <p>7. <b>Intercession:</b> Praying for others</p> <p>8. <b>Thanksgiving:</b> Giving thanks to God for his blessings</p> <p>9. <b>Praise:</b> Expressing our love and admiration for God</p> <p>10. <b>Reverence:</b> Showing respect for God and holy things</p> <p><b>Year 4</b></p> <p>1. <b>Penance:</b> Another name for Reconciliation</p> <p>2. <b>Advent:</b> Preparing for Christmas</p> <p>3. <b>Lent:</b> Preparing for Easter</p> <p>4. <b>Easter:</b> Celebrating Jesus' resurrection</p> <p>5. <b>Pentecost:</b> When the Holy Spirit came to the disciples</p> | <p>Staff will begin to <b>work in partnership</b> with children, fostering independence while <b>modelling respectful and thoughtful engagement</b>. Staff will allow sufficient <b>time for reflection and evaluation</b>, ensuring that collective worship is a meaningful experience for all.</p> |
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| <b>Upper Phase (Y5&amp;6)</b> | <ul style="list-style-type: none"> <li>Children to use Extra-Ordo-Nary Liturgical Calendar to support planning of class liturgies. Children to use Open Bible online resource to select a reading linked to the theme provided on liturgical calendar. Pupils to then find the passage in Bible to add to their prayer focus.</li> <li>Children to generate their own gather, response, word and mission according to the theme. They may use songs, actions, prayers, classroom resources within the liturgy. We encourage active participants throughout.</li> </ul> | Open Bible link on home screen<br><br>Every child has a Good News KS2 Bible<br><br>Liturgy box<br><br>Extra-Ordo-Nary Liturgical Calendar<br><br>Prayer area resources<br><br>Access to YouTube/music<br><br>NDCYS planning document<br><br>School Evaluation document | 4-5 minutes meditation led by anyone in class<br><br>Lectio Divina scripture sourced by pupils using Open Bible resource, linked to liturgical year or RE topic, completely child-led<br><br>Encourage opportunities for spontaneous prayer | <b>Year 5</b> <ul style="list-style-type: none"> <li><b>"Celebration &amp; Growth":</b> Ask children to write down two things they liked about the prayer time (celebration and one thing they would like to change or improve (one thing for next time). This provides positive feedback while also identifying areas for growth and improvement.</li> </ul> <b>Year 6</b> <ul style="list-style-type: none"> <li><b>Reflective Journaling:</b> Encourage children to keep a prayer journal where they can write down their thoughts and</li> </ul> | <b>Year 5</b> <ol style="list-style-type: none"> <li><b>Paschal Mystery:</b> Jesus' suffering, death, and resurrection</li> <li><b>Transfiguration:</b> When Jesus' glory was revealed</li> <li><b>Ascension:</b> When Jesus went up to heaven</li> <li><b>Beatitudes:</b> Jesus' teachings on how to be happy</li> <li><b>Commandments:</b> God's laws to help us live good lives</li> <li><b>Covenant:</b> God's special agreement with us</li> </ol> | When planning and delivering collective worship, staff should work with their classes in a way that <b>affirms</b> their inherent worth and potential. They should also <b>stretch and challenge</b> children to go beyond their comfort zones, encouraging them to explore new ideas and perspectives. Staff should act as <b>facilitators</b> , guiding the process rather than dictating the outcome, and focusing on the <b>process</b> of discovery and learning. It's essential to encourage children to <b>ask why</b> , fostering a spirit of enquiry and critical thinking. Above all, the goal is to <b>inspire</b> children, creating an environment where they feel excited and engaged in collective |

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|  | <ul style="list-style-type: none"> <li>• This is overseen by an adult, and guided only when necessary.</li> <li>• Evaluation is recorded on School Evaluation Sheet following whole class discussion. Children are encouraged to give reasons for their responses and recommendations.</li> </ul> |  |  | <p>feelings about collective worship experiences. This promotes deeper reflection and helps them track their spiritual growth over time.</p> | <p>7. <b>Incarnation:</b> God becoming man in Jesus</p> <p>8. <b>Redemption:</b> Jesus saving us from sin</p> <p>9. <b>Sanctuary:</b> A holy place for worship</p> <p>10. <b>Vocation:</b> God's calling for our lives</p> <p><b>Year 6</b></p> <p>1. <b>Eucharistic Prayer:</b><br/>The central prayer of the Mass</p> <p>2. <b>Consecration:</b> When the bread and wine become Jesus' body and blood</p> <p>3. <b>Tabernacle:</b> Where the Blessed Sacrament is kept</p> <p>4. <b>Liturgical year:</b> The cycle of seasons in the Church</p> <p>5. <b>Ordinary Time:</b> The season focusing on Jesus' teachings</p> <p>6. <b>Doxology:</b> A prayer of praise to the Trinity</p> <p>7. <b>Chalice:</b> The cup used for the wine at Mass</p> | <p>worship. Finally, staff should always strive to <b>find a way to say yes</b> to new ideas and explorations, creating a space where creativity and curiosity are celebrated.</p> |
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|  |  |  |  |  | <div>8. <b>Paten:</b> The plate used for the bread at Mass</div> <div>9. <b>Corporal:</b> The cloth on which the Eucharist is placed</div> <div>10. <b>Acolyte:</b> A person who helps the priest at Mass</div> |  |
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