



SAINT NORBERT'S CATHOLIC VOLUNTARY ACADEMY

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Mission Statement: To live, love and learn in the footprints of Jesus.

4th December 2025

Dear Families,

Christmas Performance Tickets

Tickets for the KS2 Performance of 'Home for Christmas' have been sent home with your child tonight; please do look out for the brown envelope in his/her book bag. If you do *not* need all of the tickets you have ordered, these should be returned to the school office so that they can be distributed elsewhere – we have people waiting to see if any additional tickets become available. Please discuss any changes you wish to make to your tickets with the office as soon as possible; your ticket should also be brought to the performances, as this shows your allocated seat number.

As a reminder:

Each morning performance will start at 9.45am with the doors opening at 9.15am for you to take your allocated seat. Children of Reception age and younger are very welcome at the morning performances; however, please do not bring them to the evening performances as you will not be permitted to stay (this includes babies in carry cots, car seats and carriers). Children in our actual Reception will be watching the KS2 performance on Tuesday morning with their class.

Doors for the evening performances will open at 6pm for a 6.30pm start. Please leave your child at the playground entrance door at 6pm to change into his/her costume; a member of staff will be waiting at the door. If your child is booked into the Out-of-School Club, they will be escorted to their classroom by school staff to change. Staff will supervise changing and there will be no access for parents or visitors to the classrooms.

Children will leave after the evening performances through the main front Office Reception door – not via the usual side entrance. Please collect your child from the playground outside at the front of school at approximately 8:10pm (estimated).

Children who wear some of their school uniform during the Performances should return to school wearing their uniform at 6pm. Thank you.

Please note also that pushchairs, prams, cots, tripods etc are not allowed in the school hall and there will be no admittance, as usual, once the performance has begun.

Filming *is* permitted from the back row only of the hall but you will not be allowed to stand – or video – from elsewhere, as this restricts the children's view of school staff providing direction. It also affects other visitors' enjoyment of the performance. Flash photography is not permitted because it is distracting when children have worked so hard to learn their parts.

I must ask you – please – not to share photographs or videos containing other people's children on social media. Understandably, some parents may not consent to images of their children being shared online and I would encourage our community to respect this decision.

If anyone can help us with wheelchair pushing to and from Greenacres, please, we would be very grateful. There are just two tickets left for the Tuesday morning performance if you would like to stay and watch and have not already reserved a ticket for this performance. Any help is greatly appreciated.

Tickets *are* still available for the other three performances, should you wish to order any more for family and friends.

Refreshments for all performances will be available as soon as the doors are open and during the intervals; the Friends of St Norbert's will also have an optional raffle in the school hall, should you wish to purchase tickets.

The children's chosen charity for the Christmas performances will be the Forge Project in Scunthorpe. As such, there will be an optional collection during the intervals and any donations will be very much appreciated. We will divide the total amount raised between the Forge and our own Christmas 'kitty', used to fund costumes and props provided in school every year. There is also a donation point in our entrance lobby for any items you may wish us to send to the Forge.

Reminder - Christmas Pantomime

If you have not already done so, could you please give your permission and make payment through Arbor for your child's Pantomime visit as soon as possible. Tickets must be paid for prior to the visit taking place, please. As always, I would like to remind you that I am here to speak with confidentially if you have any difficulties in making this – or any – payment. Thank you.

Reminder - Breakfast and Out of School Club

The Breakfast and Out-of-School Clubs will be situated between our school hall and Class 3 for the coming two weeks to accommodate Christmas Performances and other seasonal events. Hopefully this should not cause too much inconvenience. Please call the club telephone number (07754 107294) to either drop off or collect your child instead of using the buzzer on the gate, which will be muted temporarily. Please then wait outside Class 3 for our wraparound staff to attend to you. Thank you.

Friends of St Norbert's PTA – Sparkly Disco

Our annual Sparkly Disco, organised by our wonderful PTA, takes place this Friday. All available tickets have now been sold so please do not attend if you do not already have a ticket – there will be no further sales 'on the door'. This is due to the maximum number we can accommodate in the school hall to comply with fire regulations. Please note that this is a family event and all children should be accompanied by an adult and supervised. I must also insist that you do not bring alcohol from home into school for this event. Thank you and have fun!

Yours sincerely,



A Dawson