



Saint Norbert's
Catholic Voluntary Academy

Information for Parents:

Safeguarding / Child Protection



INFORMATION FOR PARENTS: SAFEGUARDING / CHILD PROTECTION

UN Convention on the Rights of the Child

As a Rights Respecting School, we acknowledge our role as 'duty bearers' in promoting and protecting children's rights.



Key People

Headteacher / Designated Safeguarding Lead:

Mr Alex Dawson

Deputy Designated Safeguarding Lead:

Mrs Louise O'Neill

Designated Safeguarding Governor:

Mr Steve Antrobus
(Chair)

Keeping Children Safe

Saint Norbert's is committed to creating a happy and safe environment for our children to learn, enjoy and succeed. We have both a safeguarding policy and a health and safety policy which explain the measures we take to keep children safe. These policies are available on our school website.

This leaflet will help you understand how we keep your child safe by telling you:

How children can be harmed

What we must do to keep your child safe from harm

What you must do as a parent to help your child be safe and enjoy school

Child Protection

This is an important subject in which all staff receive regular training. Our priority is to work with you but there may be times when we have to involve other people such as the police or Children's Services. Everybody has a responsibility to keep all children under the age of 18 safe.

Harm is identified in four ways:

Physical—When a child is deliberately hurt or injured

Sexual—When a child is influenced or forced to take part in a sexual activity. This can be a physical activity or not, e.g. being made to look at an inappropriate image.

Emotional—When a child is made to feel frightened worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents, or visitors to the home, fighting or using violence

Neglect—When a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to school or being left home alone.

At Saint Norbert's

We believe that all children should be able to go to school and feel safe so that they can achieve their very best.

Disclosure and Barring Service Check

Any person over the age of 16 working at Saint Norbert's will be vetted through a DBS check system. This is to ensure that they are safe to work with children and are also trained to identify child signs of abuse, knowing what to do if they encountered a concern.

Our legal responsibility

Safeguarding children is everyone's responsibility.

As a school, we adhere to statutory guidance contained within 'Keeping Children Safe in Education.' You can read this guidance here:

<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

Safeguarding is the action that is taken to promote the welfare of children and protect them from harm. It means protecting children from abuse, maltreatment and preventing harm to their health or development.

If you have any safeguarding concerns about the children in our school or any questions about the information in this leaflet please email them to:

adawson@stnorbertscrowle.co.uk.

What Parents and Carers should know

All adults are responsible for keeping children safe. As a parent you should:

- Feel confident about raising concerns about your child.

- Talk to us if you need help or support.
- Read relevant school policies – available either on our school website (www.stnorbertscrowle.co.uk) or from the school office.
- Inform us if your child has a medical condition or has had an injury.
- Inform us if there are any court orders relating to the safety of your child.
- Inform us if your circumstances change, such as a house move, a new contact number, a change of name, a change of parental responsibility.
- Ensure you have told us who will be collecting your child.
- Provide us with two other emergency contacts. You must inform us if these numbers change or if an agreed arrangement changes.
- Inform us if your child is going to be absent and the reasons why.
- Be vigilant in the use of online equipment by your children at home.
- Discuss how to keep safe when online with your children and monitor the use of social networking sites and the internet.
- Be aware that hitting and smacking, where a mark of any kind is left on the child's body, is illegal in the UK and as a result we would be duty bound to report this to Children's Services. This would include using an implement such as a belt or wooden spoon to discipline your child.

Designated Safeguarding Leads

The school has a Designated Safeguarding Lead (Mr Alex Dawson – Headteacher) and a Deputy Designated Safeguarding Lead (Mrs Louise O'Neill) who have had additional training to know what to do when a concern is brought to them.

We will always listen to you and work closely with you if we are concerned about your child but there may be occasions when we are not able to discuss our concern/s prior to taking action because we may have been advised to take this stance by Children's Services or the Police.

Personal, Social, Health and Economic (PSHE) Lessons

We will help your child to learn about keeping themselves safe. Lessons include topics such as healthy eating, anti-bullying, online safety, road safety

and healthy relationships. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.

Teachers produce termly curriculum newsletters to provide you with more information about topics to be covered during PSHE lessons.

Safe and Secure School Building

We carry out daily dynamic risk assessments to ensure the school building and equipment is safe and clean. We also have fully trained first aiders to deal with any accidents in school.

The school has clear protocols for visitors to the site, as well as entry and exit to the school building.

Educational Visits

Risk assessments are undertaken for all educational visits. Parents who accompany us on trips are given an induction and the expectations of adults are explained.

Attendance

Attendance is treated as a safeguarding issue at Saint Norbert's. Children's attendance is monitored daily and significant absence - including punctuality - is always followed up by a member of staff or our Educational Welfare Officer.

The school has an attendance policy - available from our school office.

Online Safety

We recognise that technology plays an important role in the education of our children. Children are supervised at all times when online and understand that they must report anything they find inappropriate to an adult.

We also ensure that appropriate IT filters and monitoring procedures are in place when children are using school devices with access to the internet. This

is to safeguard children from potentially harmful and inappropriate material online without unreasonable 'over blocking'.

Behaviour and Bullying

We have a clear behaviour policy for the school community which must be followed to keep everyone safe and happy.

We understand that children do sometimes fall out and this will be tackled by an adult who will listen to the children involved and help them resolve the situation (Restorative Justice).

We take all cases of bullying (including cyberbullying) very seriously and will work with children and families to resolve any problems. We have a separate anti-bullying policy available on our school website.

Any behaviour incidents are monitored weekly for patterns and trends by the Headteacher and Class Teachers. This analysis will inform next steps for assemblies (Collective Worship), circle times and any parent consultation meetings for individual children.

Physical Contact and Restraint

In accordance with Department for Education guidance on reasonable force, members of staff may occasionally have to intervene physically to protect a child, or another person, from danger or harm. Where possible, only a member of staff with the appropriate training will physically restrain a child unless there is no other option available.

Photographs

Parents are not permitted to take photos or videos during school events. You may be given time to do this at the end of a performance, but only of your own child.

To respect everyone's privacy, as well as data protection regulations, parents are reminded that any camera or video footage should not be shared on

social media sites or the Internet and nor should parents / carers comment on any activities involving other pupils in the digital / video images.

We will always obtain parental permission for any photographs taken and used by the school. This is requested upon admission to the school but permission can be withdrawn or consent given at any time.

Prevent Duty

Our staff members are also trained in 'Prevent duty.' Staff are aware and understand how to identify children that may be vulnerable or at risk of radicalisation.

To minimise the risk of children becoming radicalised, our curriculum promotes British Values. If we encounter a concern or feel that a child is at risk of being radicalised, we will report this to Children's Services in accordance with our agreed policy and procedures.

North Lincolnshire Children's Services

'Working Together to Safeguard Children' (2018, updated in 2026) introduced a requirement for new multi-agency safeguarding arrangements to replace Local Safeguarding Children Boards. Safeguarding Partners, made up of the local authority, the police and the local integrated care board, have a shared and equal duty to make arrangements to work together to safeguard and promote the welfare of all children in a local area.

North Lincolnshire's multi-agency safeguarding arrangements are known as the Children's Multi-Agency Resilience and Safeguarding (CMARS) Board.

The CMARS website can be found at: <https://www.northlincscmars.co.uk/>.

If you are concerned that a child is being abused or they may be at risk of harm, or to request information you should contact North Lincolnshire's Children's Services Single Point of Contact on:

01724 296500 (9am to 5pm Monday to Thursday, 9am to 4.30pm Friday)

Email: imap@northlincs.gov.uk

01724 2965555 (answerphone – out of office hours and at weekends)

101 – Police non-emergency

999 – Police emergency

General enquiries

Children's MARS Team

Church Square House

30-40 High St

Scunthorpe

DN15 6NL

Email: mars@northlincs.gov.uk